



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, September 20, 2023

MINUTES

1. CLOSED SESSION

A. Comments – Public

President Gill announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:30 p.m. where the following items were discussed:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2023040588

C. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Shauna Ashmore, Assistant Superintendent, Human Resources. Employee Organization: Unified Association of Conejo Teachers (UACT)

Closed Session ended at 6:02 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Gill called the meeting to order at 6:05 p.m.

Board Members present: Board President Lauren Gill, Board Vice President Cindy Goldberg, Board Clerk Lisa Powell, Board Trustees Karen Sylvester and Bill Gorback, and Student Board Trustee Naima Kahl.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Shauna Ashmore, Assistant Superintendent, Human Resources; Kenneth Loo, Assistant Superintendent, Instructional Services; and Dr. Shanna M. Egans, Assistant Superintendent, Student Services.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Gill announced that the following items were discussed in Closed Session:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2023040588

Trustee Gorbach made the motion to approve the Settlement Agreement for Case OAH 2023040588, seconded by Trustee Sylvester. **Motion carried: 5-0.**

C. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Shauna Ashmore, Assistant Superintendent, Human Resources. Employee Organization: Unified Association of Conejo Teachers (UACT)

No Board action was taken on this agenda item.

D. Approval of the Agenda

Trustee Gorbach made the motion to approve the agenda as submitted, seconded by Trustee Powell. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

E. Student Recognitions

The Board of Education and District staff recognized students from Newbury Park, Thousand Oaks, and Westlake High Schools for academic honors they earned from the 2023 College Board National Recognition Program for meeting specific assessment and eligibility requirements. Honorees received one or more the following awards: National African American Recognition Award, National Hispanic Recognition Award, or National Indigenous Recognition Award.

F. Parent Organization Report – Conejo Schools Foundation (CSF)

Lana Clark, Executive Director of Conejo Schools Foundation, provided an update on the fall offering of CSF Teacher Grants, Middle School Spelling Bee registration, support provided for a new science specialist at Madrona Elementary School, Walk and Roll to School event, \$15,000 grant received from the Hilton Foundation for the Conejo Closet, and CSF's 20th Anniversary Starlight Soiree.

G. Comments – Public

President Gill announced that there were three (3) public comment requests submitted, and each speaker received three (3) minutes to speak.

H. Comments - Board of Education

Board members provided comments.

I. Comments – Superintendent

Dr. McLaughlin stated that he did not have any comments.

3. ACTION ITEMS – GENERAL

A. Instructional Services - Public Hearing: Resolution #23-24-10 - Pupil Textbook and Instructional Materials

President Gill opened the Public Hearing at 6:50 p.m. and closed the Public Hearing at 6:50 p.m. stating that no public comment requests had been submitted. There was no Board discussion on this agenda item.

B. Instructional Services - Public Hearing: Independent Study

President Gill opened the Public Hearing at 6:50 p.m. and closed the Public Hearing at 6:51 p.m. stating that no public comment requests had been submitted. There was no Board discussion on this agenda item.

C. Instructional Services - Adoption of Resolution #23/24-06 in Support of High School Voter Education Weeks

Trustee Gorback made the motion to approve, seconded by Trustee Powell. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

D. Student Services - Adoption of Resolution #23/24-08 in Support of LGBTQ+ History Month

Trustee Gorback made the motion to approve, seconded by Trustee Sylvester. President Gill announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

E. Human Resources - Adoption of Resolution #23/24-09 in Support of "Week of the School Administrator" - October 8-14, 2023

Trustee Sylvester made the motion to approve, seconded by Trustee Powell. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

4. ACTION ITEMS – CONSENT

Trustee Gorback made the motion to approve the Consent Agenda as submitted, seconded by Trustee Powell. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

CONSENT AGENDA ITEMS:

A. Human Resources - Personnel Assignment Orders

B. Human Resources - Approval of Agreement Between the Conejo Valley Unified School District and Loma Linda University

C. Instructional Services - Approval of Contracts Under \$5,000

- D. Instructional Services - Approval of Renewal Contract - Turnitin Holdings, LLC (Turnitin) - DEC**
- E. Instructional Services - Approval of Renewal Contract - Mindset Academy (SWEAT III) - LCMS**
- F. Instructional Services - Approval of Contract Amendment with STAR Education Inc.**
- G. Instructional Services - Approval of Renewal Contract - Committee for Children (Second Step) - DEC**
- H. Instructional Services - Approval of Contract Amendment - Music, Memories, and More - TOH**
- I. Instructional Services - New Los Cerritos Middle School Choir Parent Support/Booster Organization Authorization**
- J. Student Services - Approval of Renewal of the SELPA Master Contract with The Stepping Stones Group, LLC**
- K. Student Services - Approval of Renewal of the SELPA Master Contract with AMN Healthcare, Inc.**
- L. Student Services - Approval of Renewal of the SELPA Master Contract with Sunbelt Staffing, LLC**
- M. Student Services - Approval of Renewal of the SELPA Master Contract with Comprehensive Therapy Associates, Inc.**
- N. Student Services - Approval of Renewal of the SELPA Master Contract with EDTheory, LLC**
- O. Student Services - Approval of Renewal of the SELPA Master Contract with STAR of CA, LLC (dba STAR of CA, ERA Ed)**
- P. Student Services - Approve Renewal of SELPA Master Contract with Soliant Health**
- Q. Business Services - Acceptance of Donations/Gifts**
- R. Business Services - Ratification of Warrants - August 2023**
- S. Business Services - Ratification of Workers' Compensation Claims (under \$50,000)**
- T. Business Services - Approval of Transfer of Funds - August 2023**
- U. Business Services - MEASURE I - Change Order 2: Pavilion - Westlake Elementary School – Ardalan Construction Co., Inc.**
- V. Business Services - MEASURE I - Notices of Completion**
- W. Business Services - Ratification of Amendment No. 1 to the Agreement for Firewall Support with Digital Sceptre**
- X. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- Y. Business Services - Ratification of Purchase Order Report (POs under \$5,000)**
- Z. Business Services - Disposal of Surplus and Obsolete Equipment**
- AA. Business Services - Ratification of Agreement with School Technology Supply's (STS) to Install Promethean Activpanels**
- BB. Business Services - Approval of Amendments to Administrative Regulation 3320 - Claims and Actions Against the District**
- CC. Business Services - Approval of Amendments to Administrative Regulation 3515.6 - Criminal Background Checks for Contractors**
- DD. Business Services - Approval of Amendments to Board Policy 3516.5 - Emergency Schedules**
- EE. Business Services - Approval of Amendments to Board Policy 7110 - Facilities Master Plan**

FF. Business Services - Approval of Amendments to Board Policy 7310 - Naming of Facility

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Student Services – Approval of Revised Multilingual Learner Master Plan

Dr. Ricardo Araiza presented information on the revised Multilingual Learner Master Plan, including the plan's focus and priorities, writing process, Master Plan Committee and Writing Committee members, other collaborators and translation team members, a breakdown of each section of the plan, and next steps. Dr. Araiza responded to questions from Board members regarding plan implementation, classification, reclassification and monitoring processes, elective options for English learner students, definition of a long-term learner, and data on students who opt out of the English learner program.

B. Instructional Services – Approval of 2023/2024 School Plans for Student Achievement (SPSA)

Mr. Loo provided background information on the 2023/2024 School Plans for Student Achievement (SPSA) and responded to questions from Board members regarding how to access the SPSA plans on the CVUSD website, the SPSA approval process at the school site level, reflection of Least Restrictive Environment (LRE) and mastery grading practices in the plans, and the site implementation process.

C. Instructional Services - Approval of Amendments to Board Policy and Administrative Regulation 6158 – Independent Study

Mr. Loo provided background on the Gamut updates and additional language and strikeouts related to one-time legislation specific to COVID-19 and Independent Study. Mr. Loo responded to questions from Board members regarding the option to include Grade 6 in the grade spans approved, advantages, disadvantages, articulation committee and teacher perspective on grade 6 inclusion, flexibility of Independent Study Physical Education (PE) during the school day, number of students participating in Independent Study PE at the middle school level, master schedule challenges, set criteria on qualifications of coaches and trainers, and District liability regarding students working with coaches/trainers. *The Board reached consensus to bring back the policy and regulation for approval at the next Board meeting with two options – the option to include or exclude grade 6 for Independent Study PE.*

D. Board of Education – Approval of Amendments to Board Bylaw 9320 – Meetings and Notices

Dr. McLaughlin provided background on the updates from Gamut in reference to Assembly Bill 2449 and clarified procedures that the district must follow in relation to Board members attending Board meetings virtually. Dr. McLaughlin noted that the district would need to allow public comments to be made virtually or via telephone only in cases where a Board member requests to attend the meeting virtually. There was no Board discussion on this agenda item.

E. Board of Education – Approval of Amendments to Board Bylaw 9322 – Agenda/Meeting Materials

Dr. McLaughlin provided background on the updates from Gamut in reference to Assembly Bill 2449 and agreed to research a verbiage question from Trustee Gorbach and make the appropriate changes prior to Board approval.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members reached consensus to add the following topics for discussion at a future Board meeting:

- Revisit of Budget/LCAP Committee discussion (requested for 10/4/23 Board meeting)
- Update on Secondary Wellness Centers

B. Adjournment

President Gill adjourned the Open Session at 8:31 p.m. The next regularly scheduled Board meeting will be Wednesday, October 4, 2023, 5:00 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

October 4, 2023

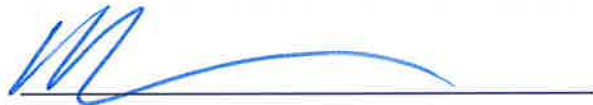
Date



Board Clerk

October 4, 2023

Date



Superintendent

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<https://www.conejousd.org/domain/122>